

Record of Cabinet portfolio holder decision

Local Government Act 2000 and the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Decision made by	Councillor Elizabeth Gillespie
Key decision?	No
Date of decision (same as date form signed)	
Name and job title of officer requesting the decision	Carole Cumming, Grants Team Leader
Officer contact details	Tel:01235 540525 Email: carole.cumming@southandvale.gov.uk
Decision	To approve a new policy for awarding Capital Grants, which is attached in appendix 1.
Reasons for decision	<p>To improve the existing policy to reflect the feedback received from councillors and applicants about opening more often for grants over £15,000 and simplifying the application process.</p> <p>We are due to open the capital grant scheme for grants under £15,000 in late September 2015 and the cabinet member for grants is keen to have the new policy in place before then, so that organisations looking for grants over £15,000 can also apply.</p>
Alternative options rejected	Continue with the existing policy with its current restrictions such as preventing organisations from applying within two years of a grant award, even if it's for a different project and opening the over £15,000 scheme just once a year.
Legal implications	According to the council's scheme of delegations, the cabinet member for Grants can approve changes to the Communities Capital Grant policy and procedure.
Financial implications	None. The council agreed a budget of £1 million for capital grants at its budget-setting meeting in February 2015. The budget isn't split between the two existing schemes.
Other implications	Delaying the approval of the policy changes will mean we can't invite applications for grants over £15,000 when we open for grants under £15,000 in September. If we spend the budget during that round of funding then we won't be able to open for another round of over £15,000 grants until next year.
Background papers considered	The old CCG policy
Declarations/conflict of interest? Declaration of other councillor/officer consulted by the Cabinet member?	

List consultees		Name	Outcome	Date
	Ward councillors			
	Legal	Pat Connell	No comments received	10/9/2015
	Finance	William Jacobs	No comments received	10/9/2015
	Human resources			
	Sustainability			
	Diversity and equality			
	Communications			
	Strategic Management Board	David Buckle	Comments incorporated before circulation	7/9/2015
Confidential decision? If so, under which exempt category?	No			
Call-in waived by Scrutiny Committee chairman?				
Cabinet portfolio holder's signature To confirm the decision as set out in this notice.	Signature Elizabeth Gillespie (approved via email) Date 18/9/2015			

ONCE SIGNED, THIS FORM MUST BE HANDED TO DEMOCRATIC SERVICES IMMEDIATELY.

For Democratic Services office use only		
Form received	Date: 18 September 2015	Time: 9:30
Date published to all councillors	Date: 18 September 2015	
Call-in deadline	Date: 25 September 2015	Time: 17:00